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## Product Stock Return

This form **MUST** be filled-out completely, signed and returned to AMCI before Return Material Authorization # (RMA #) can be issued. Upon completion, please send to Fax# (860) 584-1973

Date: \_\_\_\_\_ Customer ID: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Reason for Request for Return:

\_\_\_\_\_

\_\_\_\_\_

**Product #1)** AMCI Part # \_\_\_\_\_ Serial # \_\_\_\_\_  
AMCI Invoice # \_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Box Factory Sealed? Yes / No (circle one)  
Customer PO# \_\_\_\_\_

**Product #2)** AMCI Part # \_\_\_\_\_ Serial # \_\_\_\_\_  
AMCI Invoice # \_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Box Factory Sealed? Yes / No (circle one)  
Customer PO# \_\_\_\_\_

This Return Material Authorization (RMA #) is only an acceptance of product to be returned for evaluation. A debit must not be taken for the returned product until the Credit Memo is issued by AMCI. When a Credit Memo is issued, that Credit Memo number must appear as the reference for the payment deduction.

- There will be a minimum 15% restocking charge or \$50.00 minimum. Actual charge may be higher based on condition of product.
- No product older than 4 months past delivery date will be accepted for return to stock.
- iPLC, iPCE, HT-20-X and ALL built-to-order products are not eligible for return.
- Damaged or used equipment will not be accepted for return.
- No discounts on restocking charges.

I agree to the above statements: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed name of signature: \_\_\_\_\_

----- **AMCI to complete rest of form** -----

RMA # Issued: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Reason for refusal:

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